

CEB-US EDITORIAL POLICY AND DEADLINES

In an effort to provide accurate information to our members and readers in a timely manner, the Editorial Committee has initiated the following guidelines for those submitting material for publication in the CEB-US magazine and web site where appropriate.

1. CEB-US welcomes articles for potential publication in the Association semi-annual magazine known as L'Épagueul Breton and the Association's official web site found at www.ceb-us.org.
2. It is preferred that such materials be submitted in Word format; however if not possible, hard copies will be considered.
3. Material submitted for the web site should in an electronic format and may be submitted at any time.
4. All written material submitted for publication in electronic or hard copy form will be subject to editing and proofreading to insure that it is accurate concerning grammar and spelling. In most cases the submission will be edited to meet space requirements, but without intending to affect substantive content or the main idea. It is preferred that all written material be submitted in an electronic format.
5. Deadlines for material submitted for magazine publication are January 15 for the First Semester issue and July 1 for the Second Semester issue.
6. Once an article is edited for intended use, an effort will be made to send the edited version to the author who should indicate whether they have any objection or additional suggestions within 48 hours. If no such objection or additional suggestions are received with that format, then the author's approval shall be deemed to have been given and the Editorial Board will proceed with inclusion for publication.
7. Once approved for publication by the Magazine Editor or Web Site Chairperson/Editor, the articles become the property of CEB-US and are copyrighted by the Association. ***(However, note that at an author's request, CEB-US will liberally and gladly grant permission for such articles to be reprinted in other suitable publications or to be used for educational or other appropriate purposes.)***
8. Pictures for both the magazine and web site should be submitted as follows: Pictures for the magazine must be high-resolution .jpeg files (at least 1MB) and can be submitted using the same timelines as mentioned above for the magazine.

Pictures for the web site should be submitted in either .jpg, jpeg or .gif format, with the size of at least 200 pixel high. Photos may be cropped or edited before being placed in the gallery. Please limit photos to one image per dog.

Further information on submission can be found on the web site. All pictures submitted in hard copy will be retained unless requested and a postage paid envelope provided by the one submitting the pictures.

Please realize that your written work or pictures will be utilized in conjunction with the emphasis and space requirements of the magazine and web site. The ultimate decision for use and placement will rest with the Editor and Editorial committee of such publications as time and space do not permit using all articles and submissions. All materials submitted will be retained by the CEB-US unless requested and postage paid envelopes supplied.